



## **ADVANCE PAYMENTS PROGRAM (APP) 2017-2018** **Information & Instructions for Application of an Advance**

***For All Agricultural Products Administered by the Manitoba Corn Growers Association Inc. (MCGA)***

The MCGA Agricultural Products include most crops grown in Manitoba **Please check out website for a list of crops and rates.**

1. If the Applicant is a Corporation with only one shareholder, the Shareholder must provide a personal guarantee to repay the advance. Please fill out Part 5 - Personal Guarantee.
2. If the Applicant is a Partnership, Corporation or Co-operative; all Partners, Shareholders or Members must sign a form to be jointly and severally liable for the amount of the outstanding advance. Please fill out Part 6 - Joint and Several Guarantee. Corporations please fill out the Resolution of the Board of Directors.
3. The Applicant must have proof of Crop Insurance or AgriStability, on the crop for which an advance is requested and agree that an Assignment to MCGA will be granted on all crops that an Advance is requested on. A Letter of Guarantee from your Financial Institution can be used as proof of Security for the Advance.
4. The Applicant shall allow the Administrator to carry out a credit check and/or crop inspection at any time while the advance is outstanding.
5. The Administrator may require the Applicant to substantiate statements made in Part 3 and/or Part 4 or 4.2. Failure to provide requested information may result in the Producer not receiving an Advance or being declared in default if the Advance has been issued.
6. ***Price Pooling: because price pooling gives up direct ownership of your Agricultural Product you may not include Agricultural Product covered under a price pooling agreement in your advance inventory.***
7. A signed Priority Agreement is required from your Financial Institution – Appendix 1, as well a separate signed Priority Agreement - Appendix 1 is required from any party who may have a lien or security interest on the Agricultural Product or an assignment of Agricultural Product insurance.
8. A signed copy of the Assignment Agreement (Appendix 2A) must be included, and if the Applicant is a Partnership or Corporation all partners/shareholders must sign it.
9. Please be sure that all forms are filled out completely, and signed and **witnessed appropriately (witness may not be a relative).**
10. Please review the Declaration and the Terms and Conditions carefully as that is what outlines the rules for the APP Program.
11. **Any sale of crop must be repaid within 30 days of receipt of payment and must be accompanied by proof of sale, in the name that is on the advance. A repayment without proof that the Agricultural Product has been sold can be made from the beginning of the Production Period until January 31, 2018. The Producer agrees that the full amount of repayments received by the Administrator will be applied to the portion of the advance on which the Minister pays the interest, before the portion of the advance on which the Producer pays the interest.**
12. The deadline to apply for a **Final Pre-Production is October 31, 2017.**
13. **The deadline to repay the advance is September 14, 2018.**

**An Administration fee of \$250 will be deducted from the first instalment of the Advance.**

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